

Transfer your insurance

* Indicates that providing this information is mandatory. Not doing so may delay the processing of your request.

When completing this form use all capital letters eg and check boxes with a cross eg

Apply online for fastest response – simply login at vicsuper.com.au and complete the application.

Instructions:

- This form must be completed by the person to be insured
- Any changes to the form must be initialled
- Answer all questions as accurately as you can

Important information

Transferring your other insurance

Please take the time to read through the eligibility requirements to transfer your insurance.

Income Protection

If you have income protection cover through another superannuation fund, including a self-managed super fund, you may be able to **replace** any existing income protection insurance cover you have with VicSuper FutureSaver with your transferred cover. Any existing income protection cover you have with us will be cancelled.

An individual retail policy cannot be transferred to your VicSuper FutureSaver account.

Transferred cover for income protection will be rounded up to the nearest unit.

Death and TPD

If you have death only or death and TPD cover through another superannuation fund, including a self-managed super fund, you may be able to replace or increase your cover under this policy up to certain cover limits.

An individual retail policy cannot be transferred to your VicSuper FutureSaver account.

Transferred cover for death only or death and TPD plus any existing cover you hold under this policy will be automatically converted to fixed cover. You cannot have a combination of unit based and fixed cover. You can apply to have your cover converted to unit based at a later time if you wish.

Important

Do not cancel your existing insurance cover or close your account with your current fund/Insurer until you receive confirmation in writing from us that your insurance transfer has been approved. If existing cover is already cancelled it cannot be transferred. Transferred cover will commence on the date your application is accepted.

Eligibility to transfer cover

To be eligible to transfer cover you must:

- be under 60 years of age
- be *at work* on the date you apply (see definition of “at work” below)
- meet the eligibility requirements in Step 5.

To be considered “*at work*” you need to be either

- performing all your normal and usual duties of paid employment without restriction (or would have been if it wasn't a public holiday or weekend, or on approved leave for reasons other than illness or injury), or
- if you're not in paid employment you must be capable of being able to carry out the duties of your usual occupation for at least 35 hours per week without restriction by illness or injury,

AND

you are not receiving, or claiming and/or entitled to claim income support benefits from any source including (but not limited to) workers' compensation benefits, statutory accident benefits and disability income benefits.

Limitations and conditions of transfers

The following conditions will apply to any cover that is transferred:

For Income Protection

- The maximum amount of cover that can be transferred is \$15,000 per month (or 30 units).
- The transferred cover will be rounded up to the next whole unit (that is, to the next \$500) per month.
- Where the waiting period that applies under the former super fund cannot be matched under this policy, the next longest waiting period available will apply. For example if the cover to be transferred has a waiting period of 45 days, your transferred cover with us will have a 60 day waiting period. If the waiting period is more than 90 days it cannot be transferred.

Step 5:
Your personal statement
(continued)

8. Have you had an application for Life, TPD, Trauma, Income Protection insurance declined by an Insurer? Yes No

9. Is your cover under the former Insurer subject to any premium loadings and/or exclusions, including but not limited to pre-existing condition exclusions, or restrictions in regards to medical or other conditions? Yes No

If yes, please provide details. If you need more space, please provide additional information on the back page of this form.

If you answer 'No' to question 1 or 2, or answer 'Yes' to any of the questions 3 to 8 above, you will not be eligible to transfer your existing insurance cover from the transferring fund to us. Please call the Member Centre on **1300 366 216** for details.

Transferred cover will be accepted on the basis that you comply with each of the agreed terms and declaration below. Failure to do so will invalidate the transfer and in the event of a claim the transferred cover will not be paid.

Step 6:
General consent & Sign

You must read and acknowledge the General Consent by signing below -

- The information that I have supplied in this form is true in all particulars.
- I have read and understood the *Insurance Handbook* and understand the implications of the selection(s) that I have made.
- I understand I must cancel the existing insurance cover being transferred from the other fund following confirmation that my transfer has been approved.
- I will not transfer the cover I am transferring to any other super fund or Insurer, I will not exercise a continuation option, or subsequently reinstate any cancelled cover within the transferring fund or any other fund or Insurer.
- I understand that all cover, including all transferred cover and any existing cover with the Fund, will be subject to the terms and conditions relating to insurance provided by the Fund.
- I understand that I have a duty to disclose all relevant information to the Fund and the Insurer and I authorise my employer to give the Fund and the Insurer any information they require in relation to my employment. I agree that a photocopy or electronic version of this authorisation shall be considered as effective as a hard copy original.
- I understand that my right to receive benefits under the insurance policies is dependent on meeting the conditions of the policies, meeting a condition of release under the *Superannuation Industry (Supervision) Act 1993 (Cth)* and the Insurer approving my claim.
- I understand that death and death and TPD cover ceases at age 70 and that income protection cover ceases at age 65.
- I understand that if I transfer death and TPD cover, any existing unit-based cover I have will be automatically converted to fixed cover upon approval of my transfer.
- I understand that the fixed TPD component of my cover will reduce by 10% per annum between the ages of 61 and 68. From my 68th birthday TPD benefits will remain at 20% of my cover value through to age 70 when cover ceases.
- I understand that my insurance cover will continue subject to the terms and conditions of the insurance policy even if I am under the age of 25, my account balance is less than \$6,000 and/or my account becomes inactive (which includes receiving no contributions) for a continuous period of 16 months.
- I understand that cover will only be provided if there are sufficient funds in my VicSuper FutureSaver account at all times to pay for the premiums.
- I understand that if I close my VicSuper FutureSaver account in the future all cover will cease and there is no option to continue my previous insurance cover provided by the Insurer.
- I have read the privacy policy available at vicsuper.com.au/privacy and the MetLife Privacy Policy available at www.metlife.com.au/privacy, and I consent to the collection, use and disclosure of my personal (including sensitive) information in accordance with the terms of these documents.

Given name/s*

Surname*

Signature*

Date*

Step 7:
Send your form
to us

Send your completed form along with any supporting documentation to
VicSuper
GPO Box 89
MELBOURNE VIC 3001

Please **do not fax this form**. We will not process any changes to your cover received via fax as we must receive the original form to make changes to your cover.

Insurance cover outlined in the form is provided under group life insurance and group income protection policies issued and underwritten by MetLife Insurance Limited ABN 75 004 274 882 AFSL NO. 238 096

FSS Trustee Corporation, ABN 11 118 202 672, AFSL 293340, The trustee of the First State Superannuation Scheme ABN 53 226 460 365.